

# AGENDA

**Meeting:** BRADFORD ON AVON AREA BOARD  
**Place:** Holt Village Hall  
**Date:** Thursday 21 January 2010  
**Time:** 7.00 pm

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Including the Parishes of Bradford on Avon, Holt, Limpley Stoke, Monkton Farleigh, South Wraxall, Staverton, Westwood, Wingfield and Winsley.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Kevin Fielding, on direct line 012225 776655 ext: 115 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk) or Elly Townsend (Bradford on Avon Community Area Manager), direct line 01225 718450 or (email) [ellytownsend@wiltshire.gov.uk](mailto:ellytownsend@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Rosemary Brown, Bradford-on-Avon  
North  
Cllr Trevor Carbin, Holt & Staverton

Cllr Linda Conley, Winsley &  
Westwood  
Cllr Malcolm Hewson, Bradford on  
Avon South (Chairman)

## Items to be considered

## Time

### Items to be considered

1. **Chairman's Welcome, Introduction and Announcements**

2. **Apologies for Absence**

3. **Declarations of Interest**

Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee

4. **Minutes (Pages 1 - 10)**

To approve and sign as a correct record the minutes of the meeting held on 11 November 2009 – (copy attached).

5. **Local Issues - Public Participation**

Points members of the community would like to raise

### Community Items

#### Routine Items

6. **Setting the Council's Spending Priorities**

A short DVD presentation by Wiltshire Council Officer Richard Parker followed by a public participation session to identify areas of priority spending in the community area.

7. **Bradford on Avon Community Area Health Fair (Pages 11 - 12)**

Cllr Malcolm Hewson will report on a proposal to hold a Health Fair on the 6 March 2010.

8. **Wiltshire Council Waste & Environmental Strategy (Pages 13 - 14)**

Cabinet Member Cllr Toby Sturgis will give an update on his portfolio area which includes Waste, Property and the Environment.

9. **British Waterways Consultation on Local Mooring Strategy (Pages 15 - 16)**

Presentation by Damian Kemp, Project Officer from British

Waterways, followed by open discussion on the proposals.

10. **Community Area Grant Applications** *(Pages 17 - 38)*

- a. Hollyhocks Kindergarten - £1,600 requested to create a garden for Hollyhocks and Seedlings children, so that they grow and learn through a productive educational context.
- b. Bradford on Avon Tourist Information Centre - £1,050 requested to reprint and distribute the Bradford on Avon Guide to other tourist information centres and tour operators to attract new visitors to the Bradford on Avon Community Centre.
- c. Limpley Stoke Parish Council - £5,000 requested to introduce measures to reduce intimidation of traffic in the village.

11. **Performance Reward Grant Applications**

Holt Parish Council to present on a future bid they would like to make for the construction of a footpath in the village.

12. **Partner Updates**

13. **Feedback from item 6 "Setting the Council's Spending Priorities"**

Richard Parker will update the meeting on feedback received on the night from the public participation session.

14. **Future Meeting Dates**

Wednesday 17 March 2010 – St Lawrence School, Bradford on Avon.

15. **Holt Village Hall Maps** *(Pages 39 - 42)*



# MINUTES

**Meeting:** BRADFORD ON AVON AREA BOARD  
**Place:** St Margaret's Hall, St Margaret's Street, Bradford on Avon, BA15 1DE  
**Date:** Wednesday 11 November 2009  
**Start:** 7.00pm  
**Finish:** 9.40pm

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Please direct any enquiries on these Minutes to:

Kevin Fielding (Democratic Services Officer), direct line 01225 776655 ext 115 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Malcolm Hewson (Chairman), Rosemary Brown (Vice-Chairman),  
Trevor Carbin, Linda Conley,

Cabinet Representative - Lionel Grundy (Children's services)

### **Wiltshire Council Officers**

Peter Dunford - Team Leader, Central Locality  
Spencer Drinkwater - Principal Transport Planner  
Kevin Fielding - Democratic Services Officer

### **Parish and Town Councillors**

Bradford on Avon Town Council - Isabel Martindale  
Holt Parish Council - Martin Moyes  
Limpley Stoke Parish Council - Simon Coombes  
Monkton Farleigh Parish Council – Matthew Midlane  
South Wraxall Parish Council – W Parker  
Westwood Parish Council - T Biles  
Winsley Parish Council - John Allison

*...continued*

**Partners**

Wiltshire Police – Inspector David Cullop

Bradford on Avon Preservation Trust – Jocelyn Feilding

Bradford on Avon Library – Kathryn Preston

Bradford on Avon Chamber of Commerce – Andrew Eberlin

Bradford Area Safer Communities Group – Don Hinde

Bradford on Avon Town Council Economic Development Consultant – Gerald  
Milward-Oliver

Climate Friendly Bradford on Avon – Jane Laurie

Senior Citizens Forum - Alan Knight

Development Service for Young People – Dawn Froggatt

**Members of Public in Attendance: 9**

**Total in Attendance: 58**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>										
1.	<p><u>Chairman's Welcome, Introductions and Announcements</u></p> <p>The Chairman welcomed everyone to St Margaret's Hall.</p> <p>The Chairman then introduced the Wiltshire councillors who made up the board and also introduced Lionel Grundy, (Wiltshire Council cabinet member) who was in attendance for this meeting.</p> <p>The acting Community Area Manager and Democratic Services Officer were also introduced.</p> <p>All town, parish and partner representatives in attendance were welcomed by the Chairman.</p>											
2.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Councillors Simon Richardson (Staverton Parish Council) and Gwen Allison (Bradford on Avon Town Council).</p>											
3.	<p><u>Declarations of Interest</u></p> <table border="1" data-bbox="331 1155 1193 1563"> <thead> <tr> <th data-bbox="331 1155 504 1227">Name</th> <th data-bbox="507 1155 699 1227">Item</th> <th data-bbox="702 1155 874 1227">Type of Interest</th> <th data-bbox="877 1155 1059 1227">Nature of Interest</th> <th data-bbox="1062 1155 1193 1227">Action</th> </tr> </thead> <tbody> <tr> <td data-bbox="331 1232 504 1563">Councillor Malcolm Hewson</td> <td data-bbox="507 1232 699 1563">8 - Community Area Grants – Bradford Town Youth Football Club</td> <td data-bbox="702 1232 874 1563">Prejudicial</td> <td data-bbox="877 1232 1059 1563">Intended to participate in the cultural tour</td> <td data-bbox="1062 1232 1193 1563">Left the room and did not vote</td> </tr> </tbody> </table>	Name	Item	Type of Interest	Nature of Interest	Action	Councillor Malcolm Hewson	8 - Community Area Grants – Bradford Town Youth Football Club	Prejudicial	Intended to participate in the cultural tour	Left the room and did not vote	
Name	Item	Type of Interest	Nature of Interest	Action								
Councillor Malcolm Hewson	8 - Community Area Grants – Bradford Town Youth Football Club	Prejudicial	Intended to participate in the cultural tour	Left the room and did not vote								
4.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting on 30 September 2009 were approved and signed as a correct record.</b></p>											
5.	<p><u>Local Issues – Public Participation</u></p> <p>A question was asked by Mr John Graves, regarding the proposed pedestrian bridge over the River Avon at the Kingston Mills development.</p>											

	<p><i>Would the board give assurances that when the planning application for the bridge went before Wiltshire Council planners it would go before the Western Area Planning committee and not be made a delegated decision by officers of the council?</i></p> <p>Cllr Hewson reported that, as the Wiltshire Councillor relevant to that application, he would be personally calling this application in, therefore ensuring that it went to committee.</p> <p>The Chairman thanked Mr Graves for the question.</p>	<p><b>Cllr Hewson</b></p>
<p><b>6.</b></p>	<p><b><u>Issues for Young People in the Bradford on Avon Community Area</u></b></p> <p>Dawn Froggatt Youth Development Co-ordinator, and young people representing the Community Area Young Peoples' Issues Group gave a presentation and showed a video discussing youth issues in Bradford on Avon and the surrounding villages.</p> <p>Points raised included:</p> <ul style="list-style-type: none"> <li>• Bradford on Avon and its villages had a vibrant youth centre catering for the needs of 13 – 19 year olds throughout the week.</li> <li>• Young people were vital to the community, they had a voice that should be heard.</li> <li>• Young people in general had such a bad press, good news stories were not normally highlighted, only the negative ones.</li> <li>• Local young people had issues when trying to use local public transport or local shops; retailers and bus drivers were wary of groups of young people particularly during the evenings.</li> <li>• The “street” based youth work carried out, in and around Bradford on Avon had been very well received, addressing issues such as alcohol awareness and sexual health matters; and helping with anti-social behaviour problems.</li> <li>• Youth related projects were always in need of extra funding - these projects were an excellent way of helping to reduce young people hanging around on the streets with the attendant issues of anti-social behaviour problems and alcohol abuse.</li> </ul> <p>Points raised from the floor included:</p>	



	<ul style="list-style-type: none"> <li>• Wiltshire Police fully supportive of the “street” based youth work carried out in and around Bradford on Avon.</li> <li>• Councillor Grundy, Wiltshire Council cabinet member for children’s services, would meet with Dawn Froggatt to discuss the possibility of future funding from Wiltshire Council for youth related projects.</li> </ul> <p><b><u>Decision</u></b>  <b>A future meeting to be arranged to discuss funding youth related projects.</b></p> <p>The Chairman thanked the youth group and Dawn Froggatt for their informative presentation.</p>	<p><b>Peter Dunford / Elly Townsend / Cllr Grundy</b></p>
<p>7.</p>	<p><b><u>Prioritising Traffic Improvements</u></b></p> <p>Spencer Drinkwater - (Principal Transport Planner), gave a power point presentation which outlined the assessment process scheme that Transport Planners used to rate requests for traffic improvements such as the issues raised by Limpley Stoke Parish Council.</p> <p>Points raised included:</p> <ul style="list-style-type: none"> <li>• Wiltshire Council transport planners looking to hold a series of workshops with representatives of Limpley Stoke Parish Council that may help to resolve the Limpley Stoke traffic issues.</li> <li>• Wiltshire Council transport planners aware of the need to look at more unconventional ways to find workable solutions to traffic issues.</li> </ul> <p>Points raised from the floor included:</p> <ul style="list-style-type: none"> <li>• Could the £60,000 already allocated towards improving the air quality in the centre of Bradford on Avon be used for this purpose before the end of March 2010.</li> <li>• The Bradford on Avon Historic Core Group was very keen to look at other ways to slow traffic down without the need for more zebra crossings.</li> <li>• The top priority with the local villages was traffic/speed related issues.</li> <li>• Wiltshire Council needed to be more “can do” in finding</li> </ul>	

	<p>solutions to traffic related problems.</p> <ul style="list-style-type: none"> <li>• Cycle networks needed to be incorporated into schemes as an integral part, other councils across the country had successfully shown that this approach can work.</li> </ul> <p><b><u>Decision</u></b>  <b>It was agreed that the community area manager would make available copies of the assessment process scheme that Transport Planners use to rate requests for traffic improvements.</b></p> <p>The Chairman thanked Spencer Drinkwater for his presentation.</p>	<p><b>Peter Dunford/  Elly Townsend /  Spencer Drinkwater</b></p>
<p>8.</p>	<p><b><u>Community Area Grant Applications</u></b></p> <p>Board members considered the following applications seeking 2009/10 Community Area Grant Funding.</p> <p><b><u>Decision</u></b>  <b>Climate Friendly Bradford on Avon was awarded £5,000 to Highlight Bradford on Avon’s own commitment to working for a low carbon future.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area Grant Criteria for 2009/10.</i></b></p> <p><b><u>Decision</u></b>  <b>Splash was awarded £2,433 to support a year long period of activity encompassing outdoor woodland and golfing experiences (Cumberwell Golf Club).</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area Grant Criteria for 2009/10.</i></b></p> <p>Cllr Rosemary Brown in the chair.</p> <p><b><u>Decision</u></b>  <b>Bradford on Avon Youth Football Club was awarded £2,749 to send one age group on a football &amp; cultural tour to Flanders, the project would highlight local opportunities and would increase awareness and promote a growth in sport and healthy living.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area Grant Criteria for 2009/10.</i></b></p>	

9.	<p><u>Carbon Neutral Bradford on Avon 2050 Campaign</u></p> <p>Jane Laurie - (Climate Friendly Bradford on Avon) gave a presentation that outlined the Carbon Neutral Bradford on Avon 2050 Campaign.</p> <p>The campaign invited individuals and organisations to sign up to a carbon neutral Bradford on Avon by 2050.</p> <p>The group had been successful in securing funding from the British Gas Green Streets fund.</p> <p>Points raised included:</p> <ul style="list-style-type: none"> <li>• For this campaign to be successful, Climate Friendly Bradford on Avon was keen to attract partners such as the local schools, businesses and the town and parish councils.</li> <li>• The formal signing of the declaration would take place at the Fat Fowl, 34 Silver Street, Bradford on Avon at midday on Saturday, 12 December 2009.</li> <li>• Central Government were looking at an 80% carbon reduction by 2050; Climate Friendly Bradford believed that if Bradford on Avon acted now then the town could be carbon neutral by 2050.</li> <li>• A hydro electric power project could be investigated.</li> </ul> <p>Points raised from the floor included:</p> <ul style="list-style-type: none"> <li>• Owners of listed/older properties needed help and guidance as to what they could do re energy saving to their properties.</li> <li>• English Heritage had shown an interest in becoming involved in the project; there was a large number of listed/older properties in and around Bradford on Avon.</li> </ul> <p><b><u>Decision</u></b>  <b>The area board supported the Carbon Neutral Bradford on Avon 2050 Campaign.</b></p> <p>The Chairman thanked Jane Laurie for her presentation.</p>	

10.	<p><u>Performance Reward Grant Applications</u></p> <p>Peter Dunford (Team Leader, Central Locality) briefly outlined the scheme.</p> <p>Members were then asked to consider two applications seeking Performance Reward Grant Funding:</p> <p>1. Bradford on Avon Sustainable Town Plan – a consultation with local people and adoption as a Supplementary Planning Document - sought £31,764.</p> <p><b><u>Decision</u></b>  <b>The bid for £31,764 submitted by Bradford on Avon &amp; District Community Development Trust was agreed, but Bradford on Avon area board members recognised that this bid needed some fleshing out and needed clear ownership from the Development trust and the town council. The board members also requested that Wiltshire Council Planning department officers view the document and advise on it.</b></p> <p>2. Bradford on Avon – Talking to Each Other – Helping people to communicate and be in touch with each other through websites, social media, newsletters, notices boards - sought: £26,996.</p> <p><b><u>Decision</u></b>  <b>The bid for £26,996 submitted by Bradford on Avon &amp; District Community Development Trust was agreed but Bradford on Avon area board members requested that Gerald Milward-Oliver (Bradford on Avon &amp; District Community Development Trust) continues to have regular dialogue with the area board on this bid.</b></p>	<p>Peter Dunford/  Elly Townsend / Mr Milward-Oliver</p> <p>Peter Dunford/  Elly Townsend / Mr Milward-Oliver</p>
11.	<p><u>Future Meeting Dates</u></p> <p>The date of the next Bradford on Avon Area Board would be Thursday 21 January 2010 - Holt Village Hall.</p>	
12.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending, and encouraged all parties present at the meeting to give feedback on the way future meetings could be improved.</p>	

Points made on the night for improvements to future meetings:

- The acoustics of St. Margarets' Hall could be better, the sound system could be louder, one individual left the meeting early due to audibility problems.
- Speakers should talk more slowly and clearly.
- It would be of interest if the cabinet representative could give a brief overview of his/her portfolio at each meeting. (Cllr Lionel Grundy gave a brief overview of his role and requested that he returned to a future area board to answer questions and discuss his portfolio).

**Peter  
Dunford/  
Elly  
Townsend /  
Cllr Grundy**

**Decision**

**Councillor Grundy to be invited to a future meeting to talk about his portfolio and take questions.**

- The area boards held so far had been well received by those attending them.



**21 JANUARY 2010**

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### **Health Fair and Workshop Briefing note**

It is proposed that a Health Fair will take place in the Bradford on Avon Community Area on the 6<sup>th</sup> March 2010 in St Margaret's Hall.

The Health Fairs are designed to stimulate interest in health and wellbeing, especially in terms of encouraging people to take responsibility for their own good health. There will also be lots of opportunity for experts and professionals to give information, dispel myths and help people to understand more about what they can do to be healthier.

The Health Fairs are also intended to set the scene for Joint Strategic Needs Assessment which is a collection of statistics which have been produced for each community area on levels of deprivation, life expectancy, mortality, teenage pregnancy, traffic accidents, hospital admissions related to alcohol, childhood obesity, smoking prevalence, self-reported health and domestic violence.

These statistics will give the Area Board a much clearer idea of the health needs of the community, most of which will be influenced more by social and community interventions than by anything the NHS can do on its own. Overall the Needs Assessment is designed to establish the current and future health and wellbeing needs of the local population.

The Health Fair will be funded by Wiltshire Council through funds it has been awarded by the Regional Improvement and Efficiency Partnership. The NHS will also be contributing to the organisation costs and providing staff to attend the fair and workshop.

It is proposed that the Health Fair will compose of two parts

10.00 – 12.00pm

Members of the public will be able to browse stalls from the NHS, local sports providers and charities with a focus on health and wellbeing.

12.00 - 1.30pm

A facilitated workshop will take place, led by Public Health, looking at local health statistics and where the community can get involved in helping improve health outcomes.

**We would like to invite expressions of interest from individuals and organisations who would like to attend the workshop.**







*Richard Craft, Chairman, Climate Friendly Bradford on Avon  
19, Regents Place, Bradford on Avon, Wiltshire, BA15 1ED  
01225 866601 [richardcraft@talktalk.net](mailto:richardcraft@talktalk.net)*

**BRADFORD ON AVON AREA BOARD  
WILTSHIRE COUNCIL**

**Agenda Item No.8**

**21 JANUARY 2010**

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Councillor Toby Sturgis  
Wiltshire Council  
Trowbridge

8<sup>th</sup> January 2010

Dear Councillor Sturgis,

Thank you for coming to the launch of the Bradford on Avon Carbon Neutral Declaration last month, and for signing to show your support in taking this forward. As you know, we have also been working closely with Wiltshire Council to submit an application to the DECC Low Carbon Communities Challenge. We are very grateful for support from officers throughout the Council in developing this, with particular thanks to Graham Harris (Bidding Unit) and Ariane and her team.

As part of work to develop the bid, we explored a number of possibilities for joint work with Wiltshire Council. Whether or not we are successful with the bid, we would be very interested in taking these forward with you and piloting approaches which might be rolled out countywide. Since you are attending the next Bradford on Avon Community Area Board meeting on 21<sup>st</sup> January, I wonder whether you might be able to take the opportunity to briefly outline Council plans in this area for 2010-2011?

The following areas are of particular interest for Climate Friendly Bradford on Avon:

- Work with the Chamber of Commerce to support low carbon business development.
- Energy audits and action plans for all schools and Council owned property in the area.
- Development of a community waste reduction baseline and action plan.
- Development of a green infrastructure map, consultation and action plan.
- Development of a low carbon transport infrastructure and resources to develop better walking and cycling facilities.

All of these would link in with existing aspects of our work, and have considerable potential for joint action by community and Council working closely together.



Yours sincerely,

Richard Craft (Chairman, Climate Friendly Bradford on Avon)

**BRAFORD ON AVON AREA BOARD  
WILTSHIRE COUNCIL**

**Agenda Item No.9**

**21 JANUARY 2010**

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## **British Waterways Consultation on Local Mooring Strategies**

Consultation documents are available in full at  
<http://www.britishwaterways.co.uk/current-consultations>

There are two consultations about moorings along the line of the waterways.

- (a) [Moorings policy for BW's network in England & Wales](#), 1st Nov.'09 – 31st Jan.'10
- (b) [Proposals for developing local mooring strategies](#), 17th Nov. '09 – 31st Jan '10

There is a further [consultation about boat licence fees](#).

### **(a) Public Consultation on moorings policies, 1st November 2009 – 31st January 2010**

The aims of this consultation are to:

- improve understanding of the complex issues associated with management of moorings on BW's 2,000 mile historic waterway network in England and Wales
- invite feedback on new policy proposals which we have developed with help from national boating organisations.

[Download](#)

### **(b) Public consultation on proposals for creating local mooring strategies: 17th November 2009 to 31st January 2010**

This is best read in conjunction with the paper (a). The aim of consultation (b) is to invite feedback on the mechanics of how we should develop local mooring strategies. These are proposed as a means of ensuring that, as boating use of the waterways increases, scarce space along the line of the canal is shared fairly between waterway users and general amenity protected for all to enjoy

We have proposed the western end of the Kennet & Avon Canal as a good candidate for the first of two or three pilot projects to develop local mooring strategies during 2010. The lessons learned from these will inform the wider use of this approach in other parts of the BW network.

[Download](#)

We expect the consultations to be of interest to:

- boat owners, particularly those who live aboard their boat (or are considering doing so)
- the boating trade, particularly operators of commercial boats for hire, passenger boats or moorings
- anglers
- other frequent waterway users
- people living close to waterways, particularly in residential areas
- waterside businesses
- parish councillors
- local authority planning, environment and housing departments
- statutory and third sector organisations concerned with civic amenity, housing, heritage, environment and of course, inland waterways.

### **Pre-consultation**

We have developed the ideas in this paper with the help of many representatives of boating and boating trade organisations. The subject was debated with a sub group of the British Waterways Advisory Forum in summer 2008. We subsequently tabled an early pre-consultation draft at the meeting of our national 'waterway users special interest group' in April 2009, and then held meetings with leading representatives to work through many points of detail. We are particularly grateful to the Residential Boat Owners Association for their help in developing part 2 of the paper including joint consumer research into residential mooring demand and preferences that provided important data to underpin our proposals. We have continued to consider comments received on an ad hoc basis since these meetings.

### **Responding to the consultations**

Please use the appropriate response form for each consultation.

(a) Moorings policy for BW's network in England & Wales, 1st Nov.'09 – 31st Jan.'10.  
Click [here](#) for response form

(b) Proposals for developing local mooring strategies, 17th Nov. '09 – 31st Jan '10  
Click [here](#) for response form

We prefer responses by email to [consultation@britishwaterways.co.uk](mailto:consultation@britishwaterways.co.uk). Please use [this](#) feedback form.

Otherwise, please post them to:

British Waterways Mooring Consultation  
64 Clarendon Road  
Watford  
WD17 1DA

*Some files are in PDF format, please click [here](#) to download the software.*

<b>Report to</b>	<b>Bradford on Avon Area Board</b>
<b>Date of Meeting</b>	<b>21<sup>st</sup> January 2010</b>
<b>Title of Report</b>	<b>Community Area Grants</b>

## **Purpose of Report**

To ask Councillors to consider 3 applications seeking 2009/10 Community Area Grant Funding

1. Hollyhocks Kindergarten and Seedlings, £1,600 to create a garden for Hollyhocks and Seedlings children, so that they grow and learn through a productive educational context. Officers are of the opinion that this application meets 2009/10 grant criteria. It is recommended that all match funding should be in place before a grant is awarded.
2. Bradford on Avon Tourist Information Centre, £1050 to reprint and distribute the Bradford on Avon Town Guide to other tourist information centres and tour operators to attract new visitors to the Bradford on Avon Community Area. Officers are of the opinion that this application meets 2009/10 grant criteria.
3. Limpley Stoke Parish Council, £5000 to introduce measures to reduce intimidation of traffic in the village.

## 1. Background

- 1.1 A single and simple application process was accepted by the Implementation Executive on 13<sup>th</sup> May 2009 for use during 2009/10. Appendix 1 contains the Community Area Grants Pack, which has been developed and includes details of the grants process and criteria.
- 1.2 Area Boards have authority to approve Area Grants under powers delegated to the Area Boards by the Leader of the Council (13<sup>th</sup> May 2009). Under the terms of that delegation Area Boards must operate within the policies set by the Leader and /or the Council. The Council has adopted an Area Grants policy, with funding criteria, to which the Area Boards must adhere.
- 1.3 In accordance with the Scheme of Delegation, any recommendation of an Area Board that was contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• Community Area Grant Application Pack 2009/10</li><li>• Bradford on Avon Community Area Plan</li></ul>
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## 2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2009/10 year are made to projects that can realistically proceed before 31<sup>st</sup> March 2010.
- 2.2. There will be 4 rounds of funding during 2009/10. The third is contained in this report the remaining will take place on
  - 17th March 2010

## 3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## 4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Bradford on Avon Area Board.
- 4.2. In 2009/10 the Bradford on Avon Area Board has been allocated a budget of £35,333. After the deduction of 20% of this budget to core fund the Community Area Partnership and the sum already awarded to community organisations, a total of

£22,511 remains to distribute through Community Area Grants. If grants are awarded in line with officer recommendations, Bradford on Avon Area Board will have a balance of **£4,679**.

**5. Legal Implications**

5.1. There are no specific Legal implications related to this report.

**6. HR Implications**

6.1. There are no specific HR implications related to this report.

**7. Equality and Inclusion Implications**

7.1 Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

7.2 Implications relating to individual grant applications are outlined within section 8 – “Officer recommendations”.

**8. Officer recommendations**

Ref	Applicant	Project proposal	Funding requested
8.1	Hollyhocks Kindergarten and Seedlings	To create a garden for Hollyhocks and Seedlings children, so that they grow and learn through a productive educational context.	£1,600

8.1.1 Officers are of the opinion that this application meets 2009/10 grant criteria.

8.1.2 This application links to the Bradford on Avon Community Area Plan by working towards improving the quality of the pre-school experience (Bradford on Avon Community Area Plan p 10).

8.1.3 The project relates to Wiltshire Council priorities by increasing the number of local people involved in volunteer work (parent volunteers will work with the school to create the garden) and improving young people’s participation in positive activities (Children from the nursery will be involved in the construction of the garden as well as benefit from the facility on it’s completion). The project will also work to improve local biodiversity by creating a new habitat.

8.1.4 Hollyhocks Kindergarten and Seedlings is a charity run by parents. The charity serves 50 local families providing a kindergarten for 3 to 5 year olds, a parent and

toddler group for 0 to 3 year olds and a variety of family centred festivals.

8.1.5 Hollyhocks Kindergarten operates out of Churchfields School and has been allocated a space in the school grounds. However Hollyhocks children can not access this space when the school children are outdoors. The garden project would enable the designated area to be fenced off so that children from the School and Hollyhocks can use the outside area at the same time. Volunteers from Hollyhocks have designed a suitable garden which includes fencing the area with a living willow structure and integrated play houses. The project will also encompass a new shed to store outdoor play toys, plus sandpit, raised beds for growing vegetables, compost bin, water feature and suitable herbs and flowers for young children. The garden will be an important part of the educational setting, teaching children to understand, appreciate and care for the environment, whilst being a safe place for children to play. The school will also have access to the garden on Fridays. The garden will benefit children in the village and the local environment.

8.1.6 This scheme is particularly targeted at children aged 0 – 5.

8.1.7 If the area board decides against this grant application, the group will have to seek funding from alternative sources.

Ref	Applicant	Project proposal	Funding requested
8.2	Bradford on Avon Tourist Information Centre	Free distribution of reprinted 'Town Guides' to specific locations and tour operators within the U.K. and Ireland.	£1050

8.2.2 Officers are of the opinion that this application meets 2009/10 grant criteria.

8.2.3 This application has specific links to the Bradford on Avon Community Area Plan in that it responds to the community priority for investment in tourism (Bradford on Avon Community Area Plan p5).

8.2.4 The project directly reflects Wiltshire Council priorities by working to improve business productivity. As local volunteers are an important part of the local tourist economy, growth in tourism could consequently lead to more volunteering opportunities.

8.2.5 Membership of the Bradford on Avon Tourist Association is open to any local authority, business, and organisation or individual whose interests coincide with the



objectives of the Association, which are as follows:

- To add value to its members' business activity by promoting and developing the visitor economy within the Area.
- To create and manage activities and promotional media designed to encourage increased numbers of visitors to the Area.
- To encourage and stimulate local and regional interest in tourism and in doing so highlight the commercial importance of the activity to the Area.
- To act as a forum for members to exchange ideas and information and provide mutual help.
- To provide and manage a Tourist and General Information Centre (TIC).
- To promote high service delivery standards throughout the Association.

8.2.6 Grant funding is required to print and distribute approximately 20,000 guides to tour operators across the UK and Ireland. It is hoped that by increasing the reach of the TIC's marketing efforts, that this will lead to greater visitor numbers and to increased spend in local retail, leisure and hospitality outlets. The Bradford on Avon TIC has recently been involved in a marketing project with Bath City TV which increased visitor numbers by 30%.

8.2.7 If the area board decides against this grant application, the group will have to seek funding from alternative sources. Whilst the Tourist Information Centre hold reserves of £61,000, this amount is required in case of a reduction of grant income from the Town Council as they run at £16,000 deficit before grant. The TIC also requires some of the money for future capital expenditure in case they are required to move premises. They are committed to our lease which expires in 2017 at a current rent of £10,250 per year.

Ref	Applicant	Project proposal	Funding requested
8.3	Limpley Stoke Parish Council	The construction of various schemes to reduce traffic intimidation in Limpley Stoke.	£5000

8.3.1 The Limpley Stoke Community have identified traffic intimidation as an area of considerable local concern. 300 signatures from local residents were collected as part of a '20 is plenty' campaign undertaken in June 2009 and traffic issues were by far most cited concern by local residents in the Village Questionnaire carried out in 2007.

It is recommended that members consider the parishes bid for funding and whether the strength of community feeling on this issue should enable an exception to the

usual grant criteria. The application does not meet the following grant criteria:

**11. Applicants should not apply to any other Wiltshire Council funding scheme for the same project.**

**14. Applications from Town and Parish Councils will not normally receive more funding than that contributed by that of the Town or Parish Council, since they are able to raise funds through the precept.**

It is recommended that if the application for a grant is successful, that payment is made to the Parish Council with a condition requiring repayment if the scheme is not progressed within 12 months of the date it is paid.

8.3.2 This application links to the Bradford on Avon Community Area Plan in responding to the concern of the community around danger and intimidation and hindrance for pedestrians and cyclists (Bradford on Avon Community Area Plan p17).

8.3.3 The project relates to Wiltshire Council priorities by increasing the number of people who feel safe in their community. By encouraging people to walk rather than drive within the parish, it could help to reduce carbon emissions from transport and encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family.

8.3.4 The applicant is a Parish Council.

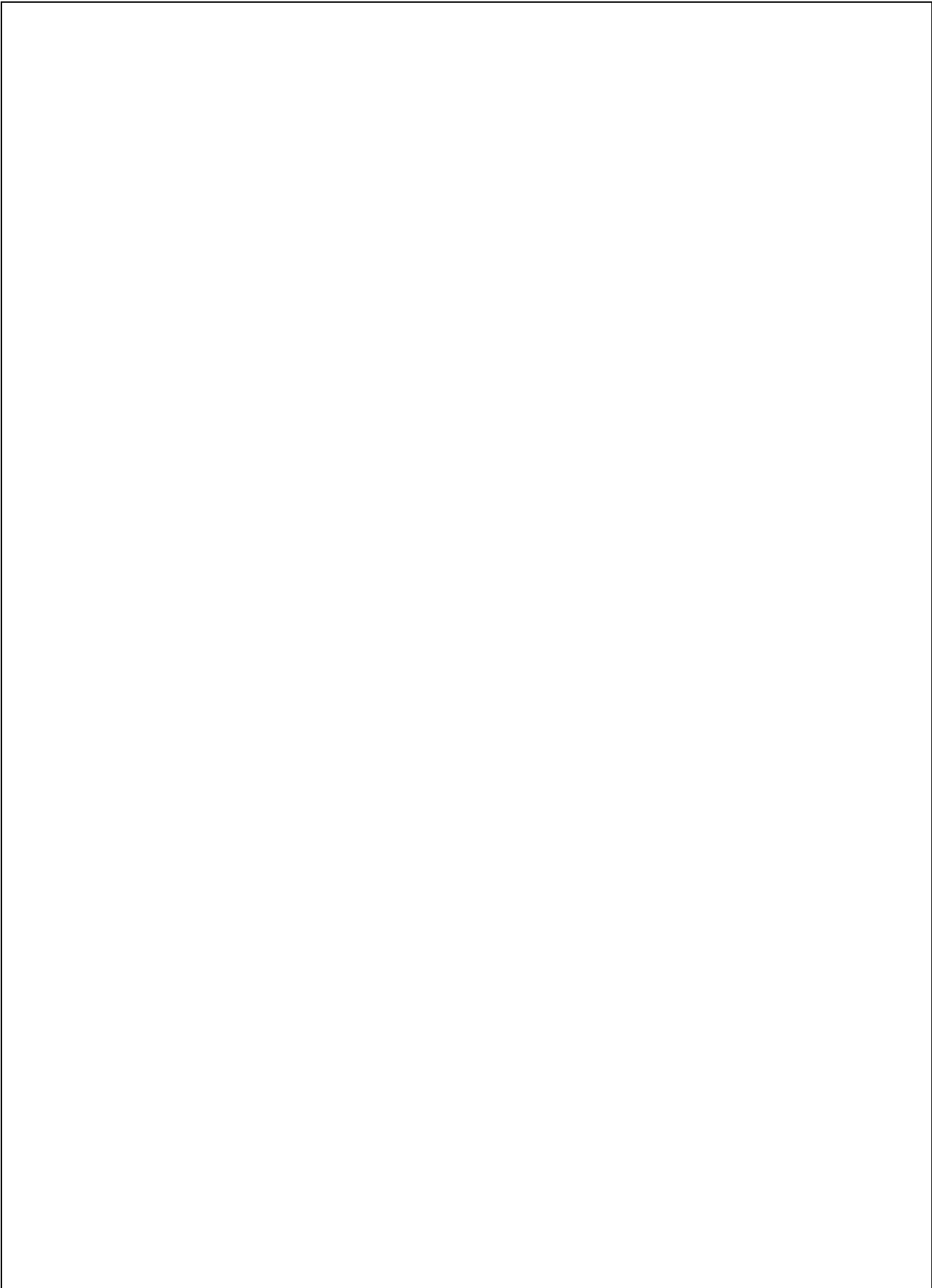
8.3.5 Funding would go towards the introduction of traffic schemes to reduce intimidation by traffic. The detail of what these schemes would include is still to be defined. It has been agreed that Wiltshire Council Highways Officers will provide £5,000 of funding **in kind (officer time and advice)** to help the community work towards defining an appropriate traffic solution.

8.3.6 If the area board decides against this grant application, Limpley Stoke Parish Council would have to seek funding from alternative sources.

<b>Appendices:</b>	<b>Appendix 1 Community Area Grant Criteria</b> <b>Appendix 2 Grant application – Hollyhocks Kindergarten Application</b> <b>Appendix 3 Grant application – Bradford on Avon Tourist Information Centre</b> <b>Appendix 4 Grant application - Limpley Stoke Parish Council</b>
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No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	Elly Townsend, Community Area Manager Tel: 01225 718450 E-mail <a href="mailto:elly.townsend@wiltshire.gov.uk">elly.townsend@wiltshire.gov.uk</a>
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## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	Hollyhocks Kindergarten and Seedlings		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		
2 – Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Bradford on Avon Area Board		
<b>In which Parish does your project take place?</b>	Monkton Farleigh		
<b>What is your project?</b>	To create a Garden for Hollyhocks and Seedlings children, so they grow and learn through a productive educational context.		
<b>Where will your project take place?</b>	Churchfields School, Monkton Farleigh		
<b>When will your project take place?</b>	January 2010 to March 2010		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	<b>YES</b> <input checked="" type="checkbox"/> page 10 <b>NO</b> <input type="checkbox"/>		
<b>Please confirm your project will have commenced by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> Hollyhocks is a charity run by parents it began in 1999 and since that date has served up to 50 families a year providing a kindergarten for 3 to 5 year olds, a parent and toddler group for 0 to 3 year olds and a variety of family centred festivals. Hollyhocks was previously based in the village hall at Monkton Farleigh, recently we moved into a space at Churchfields School and have been allocated a space in the school grounds. However, presently Hollyhocks children can not access this space when the school children are outdoors. Hollyhocks has a real need to fence the designated area so that children from the School and Hollyhocks can use the outside area at the same time. Volunteers from Hollyhocks have designed a suitable garden. The garden includes fencing the area with a living willow structure and will include integrated play houses, thus combining fencing and play within an ecologically friendly environment. The project will also encompass a new shed, presently we have a cupboard for outdoor play toys which is heavily subjected to weather plus sandpit, raised beds for growing vegetables, compostbin, water feature and suitable herbs and flowers for young children. The garden will be an important part of the educational setting, teaching children to understand, appreciate and care for the environment, whilst being a safe place for children to play. The school will also have access to the garden on Fridays. The garden will benefit children in the village and local environ			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

Once completed there will be no on going costs.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

Hollyhocks draws on various educational influences, which include a strong emphasis on the need to play and importance of letting a child's imagination develop unhindered. Our ongoing vision is to provide a setting that fosters the development of the whole child and as a community feel very strongly that children need to learn and experience through outdoor play. From inception the garden project has consulted the staff, parents, children and school. The Headmaster at Churchfields has approved the design and given us permission to proceed with the project. In creating the living willow structure we will use parent volunteers to work with both the school and Hollyhocks children over a number of days in the digging, planting and weaving of the willow rods, which will give children and adults direct knowledge of the skills required and will make them guardians of the willow as it grows and matures. Once completed the structure will be used as playhouses and for storytelling, enabling imaginative play and learning through outdoor activity, a necessary need in child development. I recently completed a similar project at Swainswick school and the teachers said that it had actively changed the way the children played. Our present outdoor play toys are rotting in a cupboard and we want a shed to give us outdoor storage space. The sandpit and water feature will provide a sensory space for outdoor play and the raised beds will give children a space to learn about plants and the seasons.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input checked="" type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input checked="" type="checkbox"/>



**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 07/08	<b>Month:</b> Sept	<b>Year:</b> 2008
<b>Total Income:</b>	£27825	
<b>Minus Total Expenditure:</b>	£26282	
<b>Surplus/Deficit for year:</b>	£1543	
<b>Reserves held:</b>	£4367	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
Living Willow Artist	£795	Hollyhocks Fundraising	c	£900
Willow sourced from Somerset	£565	Parish Council	p	£250
Mypex and bark	£60	Community First Solve	c	£450
Foundation for shed with decking	£600			£
Shed made in Wiltshire	£750			£
Wood for raised beds and sandpit	£250			£
Water feature	£275			£
Plants	£300			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£3,595</b>	<b>TOTAL PROJECT INCOME</b>		<b>£1,600</b>

<b>Total Project Income B</b>	£1,600
<b>Total Project Expenditure A</b>	£3,595
<b>Project Shortfall A - B</b>	£1,995
<b>Award sought from Wiltshire Council Area Board</b>	£1,600
<b>Is your organisation able to claim VAT?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 1	Female 1
<b>People Under 25 years</b>	Male	Female
<b>Disabled People</b>	Male	Female
<b>Black &amp; Minority Ethnic people</b>	Male	Female

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	Bradford on Avon Tourist Information Centre		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		
2 - Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Bradford on Avon Community Boa		
<b>In which Parish does your project take place?</b>	Bradford on Avon		
<b>What is your project?</b>	Free distribution of reprinted "Town Guides" to specific locations and tour operators within the UK and Ireland.		
<b>Where will your project take place?</b>	Bradford on Avon		
<b>When will your project take place?</b>	2010		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	<b>YES</b> <input checked="" type="checkbox"/> Page 5 - Investment in tourism <b>NO</b> <input type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> The project will directly benefit the local and regional community by increasing the reach of our marketing efforts, leading to greater visitor numbers and to increased spend in local retail, leisure and hospitality outlets. It will also benefit local accomodation providers with greater visitors from a wider geographical area. We have recently been involved in a project with BOA Chamber of Commerce to add a local element to Bath City TV which shows in all Bath hotels - as a result the number of tourists from Bath visting Bradford on Avon increased by 30%. This has convinced us that marketing the Town proactively in other parts of the UK and directly with tour operators who organise coach and other tours across the country will have similar success and contribute to increased economic and social prosperity. An increase in footfall and subsequent trade in the town will surely help in attracting new businesses for the new Kingsdon Mills site. Tourism is vital for Bradford on Avon and for Wiltshire as a whole and has proven economic and social benefits.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

If our Grant application is successful this will provide the funding we require to reprint and distribute our "Town Guide" to other tourist information centres, tour operators and other sources of extra visitors throughout the UK and Ireland. We are hopeful that the free provision of these guides in 2010 will create new links and generate new visitors to the area. In turn we are confident that these visitors will greatly enjoy their stay, enhancing the reputation of the area and ensuring that Bradford on Avon remains firmly "on the map" in future years. Effectively, we are looking for funding from Wiltshire Council to "pump prime" this process" leading to sustainable success from building on the contacts made. Increased website revenue will be used for ongoing project costs.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

We have strong links with BOA Chamber of Commerce, local retailers, local hotels, restaurants, cafes, public houses, and visitor attractions. We currently produce a "Where To Eat" and "Where To Shop" guide for the Town. We also publish "Where To Stay" - a guide to accommodation within the local area. We assist the accommodation providers by acting as a booking agency, and by giving advice on the type and standard of accommodation provided to ensure that it matches the demand from visitors. We are more than a provider of information to tourists, and fulfill a central role for local businesses and the general community as a conduit for information across a wide spectrum. For example, we act as a ticket agency for local events such as the annual Arts Festival.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input checked="" type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 31 March 2009	<b>Month:</b> March	<b>Year:</b> 2009
<b>Total Income:</b>	£47,584	
<b>Minus Total Expenditure:</b>	£44,965	
<b>Surplus/Deficit for year:</b>	£2,619	
<b>Reserves held:</b>	£61,136 Please see attached note	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Printing - approx 20,000 guides	£1,500	Bradford TIC		£1,050
Distribution centre cost	£600			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£2,100</b>	<b>TOTAL PROJECT INCOME</b>		<b>£</b>
<b>Total Project Income B</b>		£1,050		
<b>Total Project Expenditure A</b>		£2,100		
<b>Project Shortfall A - B</b>		£1,050		
<b>Award sought from Wiltshire Council Area Board</b>		£1,050		
<b>Is your organisation able to claim VAT?</b>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

**7 – Management**

**How many people are involved in the management of your group/organisation?**

**People Over 50 years**                      Male 4              Female 7

**People Under 25 years**                      Male                      Female

**Disabled People**                      Male                      Female

**Black & Minority Ethnic people**              Male                      Female

**8 – Supporting Information – Please enclose the following documentation**

- Enclosed (please tick)**
- Latest inspected/audited accounts or Annual Report
  - Income & expenditure budget for current financial year
  - Project budget (if applicable)
  - Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	Limpley Stoke Parish Council		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	<b>Non profit organisation</b> <input type="checkbox"/> <b>Parish/Town Council</b> <input checked="" type="checkbox"/> <b>Other</b> <input type="checkbox"/>		
2 – Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Bradford on Avon		
<b>In which Parish does your project take place?</b>	Limpley Stoke		
<b>What is your project?</b>	The construction of various schemes to reduce traffic intimidation in Limpley Stoke.		
<b>Where will your project take place?</b>	Limpley Stoke		
<b>When will your project take place?</b>	Q1 2010		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	<b>YES</b> <input checked="" type="checkbox"/> page 17 <b>NO</b> <input type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> The Limpley Stoke Parish Council has identified the issue of erosion of the quality of life in this community due to vehicle traffic intimidation as the single most important problem faced by the community – and is recognized as such by the whole community. - In our Village Questionnaire 2007, ‘traffic issues’ were cited, within the 2,713 comments made, up to 4 times more than any other concern. This is reflected in our current Village Plan. - At our Open Forum in April 2009, more than one-third of the village adult population challenged Service Director Tracy Carter over perceived road and traffic concerns. - Our June 2009 campaign petition ‘20’s Plenty For Us’ has attracted over 300 signatures from concerned residents. - The Limpley Stoke Parish Council is unanimous in its support for this community initiative.  Limpley Stoke had 640 residents at the last census, including around 100 under the age of 18 and 100 over 60. The Scheme will benefit all residents and visitors to the village.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

The project involves a one-off spend on various potential schemes which will be prioritised in a January 2010 workshop which is being held with Alan Feist and various of his transport officers. This will be a one-off cost and future maintenance will be undertaken between the Highways department and the Limpley Stoke Parish Council.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

Limpley Stoke Parish Council are spearheading this project in close coordination with Alan Feist and the Highways Department. The beneficiaries of the scheme are all residents and visitors to Limpley Stoke who want to walk through the village. Particular beneficiaries are the school children who are currently at risk walking to school in Freshford and elderly residents walking to bus stops/ village hall/ village shop.

Reduced traffic intimidation will encourage more walking through the village which will:

- reduce the use of cars for local trips by residents
- facilitate a healthier lifestyle for residents
- improve the sense of local community
- protect the lives of the children, adults and elderly in the community

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input checked="" type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input checked="" type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>



**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 2008/09	<b>Month:</b> March	<b>Year:</b> 2008/09
<b>Total Income:</b>	£16,230	
<b>Minus Total Expenditure:</b>	£20,216	
<b>Surplus/Deficit for year:</b>	£(3,986)	
<b>Reserves held:</b>	£12,755	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Traffic intimidation scheme	£10,000	Wiltshire Highways	P	£5,000
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£10,000</b>	<b>TOTAL PROJECT INCOME</b>		<b>£5,000</b>

<b>Total Project Income B</b>	£5,000
<b>Total Project Expenditure A</b>	£10,000
<b>Project Shortfall A - B</b>	£5,000
<b>Award sought from Wiltshire Council Area Board</b>	£5,000
<b>Is your organisation able to claim VAT?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

**People Over 50 years**                      Male 4              Female 3

**People Under 25 years**                      Male                      Female

**Disabled People**                      Male                      Female

**Black & Minority Ethnic people**              Male                      Female

**8 – Supporting Information – Please enclose the following documentation**

- Enclosed (please tick)**
- Latest inspected/audited accounts or Annual Report
  - Income & expenditure budget for current financial year
  - Project budget (if applicable)
  - Terms of Reference/Constitution/Group Rules

**For new groups, only the group’s terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

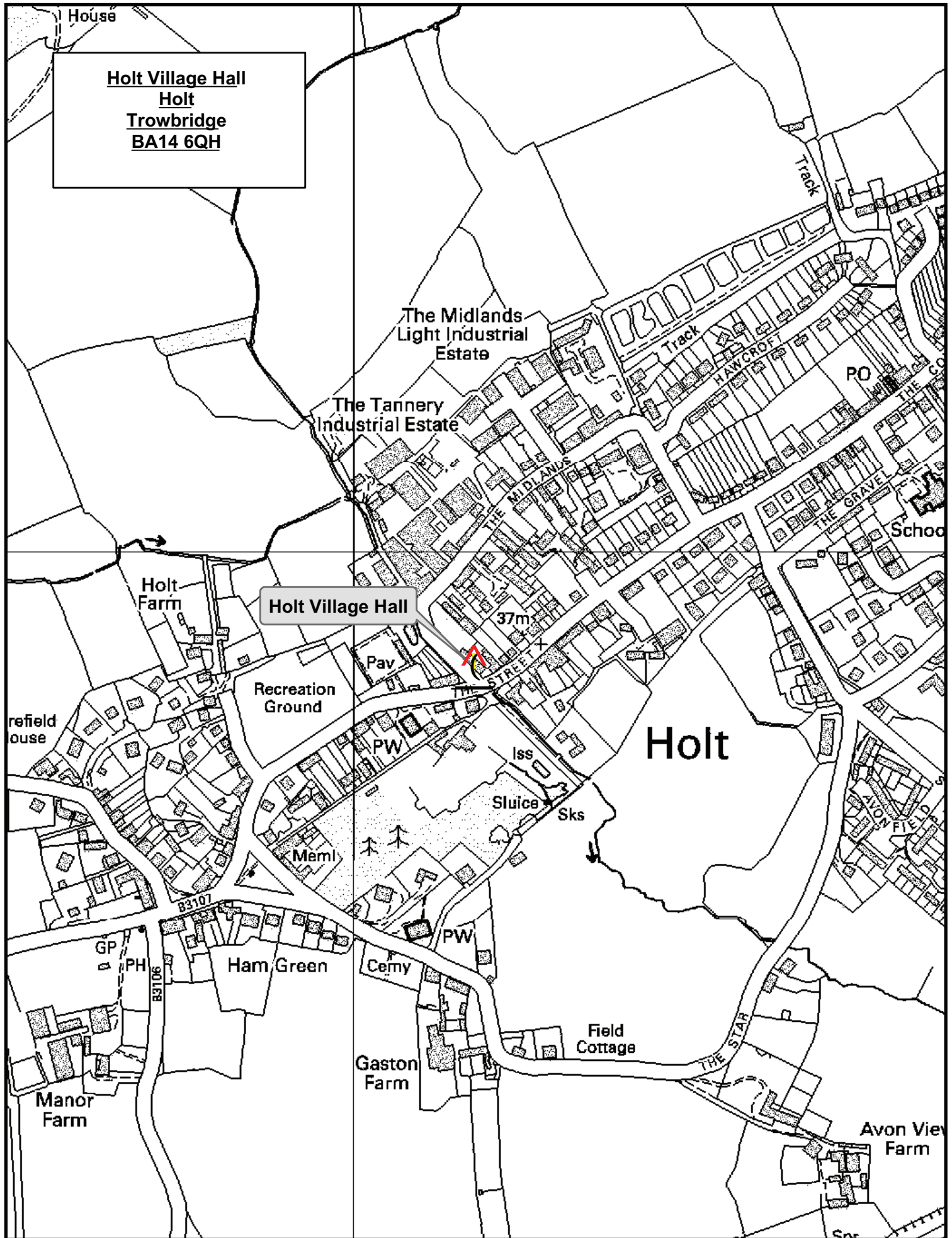
I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)



Holt Village Hall  
 Holt  
 Trowbridge  
 BA14 6QH

Holt Village Hall

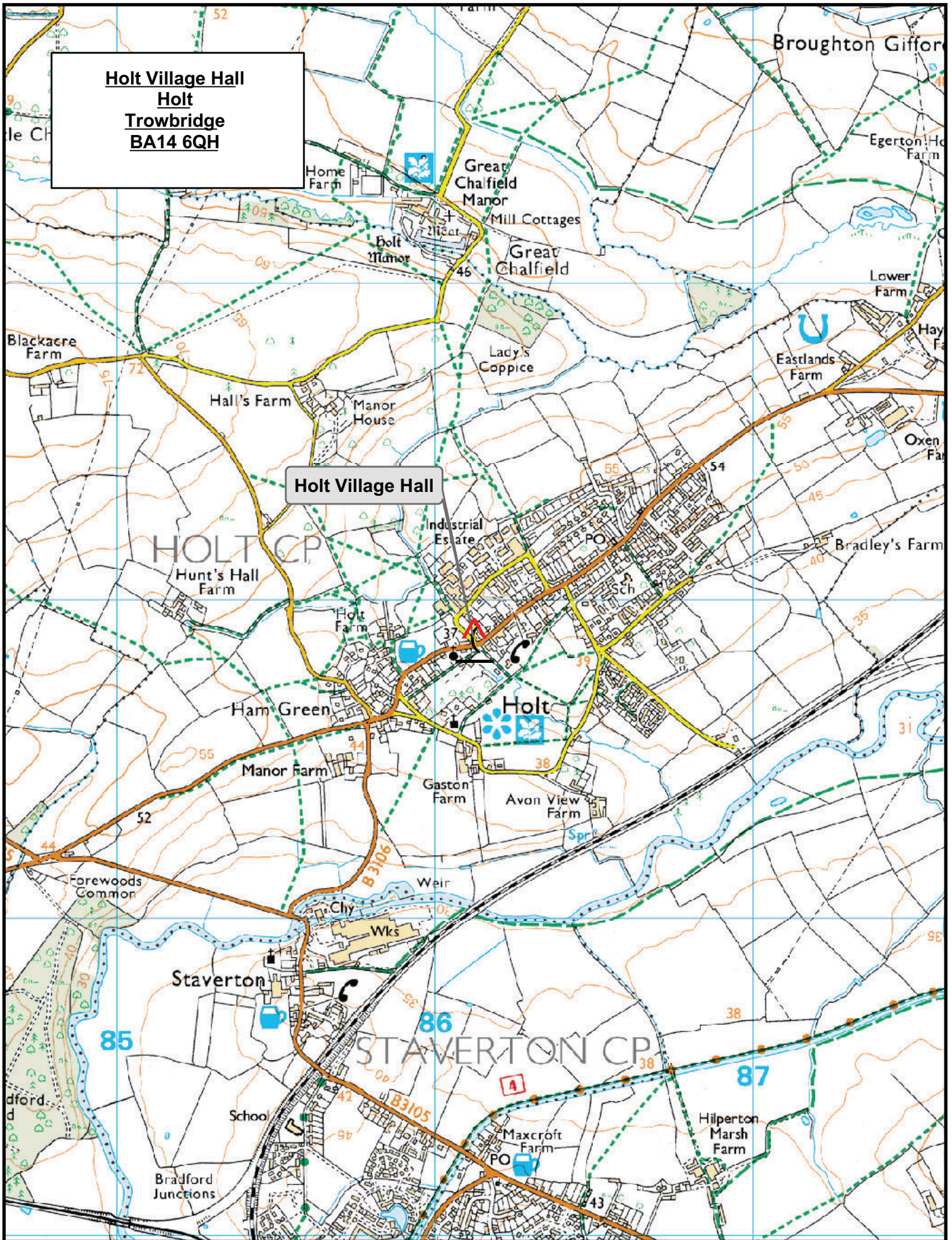
Holt

0 37.5 75 150 225 300 Meters

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Wiltshire Council  
 Where everybody matters





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